

917 West Barbour Street, Eufaula, Alabama 36027  
334.687.8469 | fendallhall@gmail.com



## 2025 Fendall Hall Rental Rates

We invite you and your guests to enjoy Fendall Hall for all your event needs. The following contains everything you need to assist with your plans and the enjoyment of this historic home.

Event Type	Price
Luncheon, Shower or Tea (during business hours)	\$75 per hour
Engagement Party, Dinner Event (after business hours)	\$100 per hour
Meetings	\$75 per hour
<b>Weddings and Receptions</b>	
Wedding- ceremony ONLY- up to 50 people	\$300 for 2 hours and includes 1 hour rehearsal
Wedding- ceremony ONLY- 50-100 people	\$500 for 2 hours and includes 1 hour rehearsal
Wedding and reception up to 50 people	\$750 for 8 hours and includes 1 hour rehearsal
Wedding and reception 50-100 people	\$1000 for 8 hours and includes 1 hour rehearsal
Wedding and reception 101-200 people	\$1400 for 8 hours and includes 1 hour rehearsal
Reception ONLY	\$100 per hour

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## Fendall Hall Facility Rental Agreement

We invite you and your guests to enjoy Fendall Hall for all your event needs. The following contains information you need to assist with your plans and the enjoyment of this historic home.

### Rules of rentals:

1. No smoking is allowed inside the house or on the premises.
2. Renter and their agents (i.e., photographers, florists, caterers etc.) agree not to move any furniture, furnishings or plants without permission from Site Director.
3. Tours will not be given during the event. Upstairs is off limits to guests.
4. Real candles are not allowed inside the house. Votive candles may be used outside.
5. Rice, fake flower petals, confetti, birdseed, spray confetti, etc. may not be used inside or outside the home. Bubbles, real flower petals, sparklers and balloons may be used outside, but all trash must be removed from the premises after the event.
6. For events with over 75 guests, rental of a portable toilet(s) is recommended.
7. Fendall Hall does not have an ice machine. The renter or caterer must provide ice.
8. Renters can use all dishware, glasses and flatware. All dishes must be washed, dried and put away. The kitchen must be cleaned after use.
9. All trash must be bagged and removed to the large outside trash cans.
10. Tents are required for outdoor events of more than 100 people. All commercial tents must be inspected by the City of Eufaula. The renter will be responsible for contacting the city and paying any inspection fees.
11. Events and noise permits are necessary for outside events with any music. Requests must be submitted to the City of Eufaula at least 5 business days in advance.
12. All events must end and be cleaned up by 11:00 p.m.
13. Alcohol is permitted on the premises but should be supervised at all times.

14. Renters are permitted to use caterers; however, the caterer must have a catering license. The renter is responsible for employing the caterer and for the actions of the caterer and their staff.
15. Fendall Hall does offer tablecloths and cloth napkins in a variety of sizes and colors. There is a separate fee for cleaning the linens after use. Please consult with the Site Director to receive an estimate for linen charges.
16. If the event requires the use of the power pole located in the east yard, please inform the Site Director at least one month prior to the event. There is a \$75 activation fee.
17. Security officers are required for an event of more than 150 guests. Security officers must be off-duty Eufaula police officers or a local Sheriff's deputy.

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**Security Deposit and Damages:** All event rentals require a security deposit of \$250 which must be paid to Fendall Hall before an event is officially booked. This amount is NOT applied to the balance due for fees associated with rental of the site. The security deposit is refundable following the event, provided there is no damage during the event. Renter is responsible for any loss or damage to the site, tables, chairs, building exterior or grounds. This includes all damage to any equipment, fixtures, surfaces, including the ceiling, floors and floor finishes, or any other property. Security Deposit may be used to offset the costs of such damage. Renter agrees and acknowledges that liability for loss is not limited to the amount of fees received by Fendall Hall and additional charges will be applied as needed.

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**Limitation of Liability: FENDALL HALL'S LIABILITY TO THE RENTER FOR DAMAGES ARISING FROM RENTAL OR USE OF THE ACTIVITY FOR ANY REASON AND UNDER ANY THEORY OF LAW WHATSOEVER IS LIMITED TO THE TOTAL AMOUNT PAID BY RENTER TO FENDALL HALL IN RENTAL FEES.** Fendall Hall will not be liable for any failure to perform or damages caused by an act of God or other unforeseen event reasonably beyond Fendall Hall's control.

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**Renter's Property:** Fendall Hall is not responsible for items belonging to the renter or renter's guests that are lost, stolen or damaged during the rental period. Renter and renter's guests release Fendall Hall from any and all liability for loss or damage to such property and responsibilities.

Initial \_\_\_\_\_

**Cancellation Policy:** In order to receive your full deposit, we must receive a notice of cancellation at least 30 days prior to the day of the event. Any cancellation made within two weeks of the event will forfeit the deposit. We must receive your cancellation via written letter or email at [fendallhall@gmail.com](mailto:fendallhall@gmail.com).

Initial \_\_\_\_\_

**Liability for Guests:** Renter is, and hereby acknowledges that it is, liable for the actions and behavior of renter's guests during the rental period, and at any other time such guest is on or around the site as a result of renter's use of the site. Fendall Hall will not be liable for the safety of the renter's guests. **RENTER AGREES TO INDEMNIFY AND HOLD**

**HARMLESS FENDALL HALL FROM ALL LIABILITY ARISING FROM THE  
ACTIVITIES OF RENTER AND RENTER'S GUESTS DURING THE RENTAL  
PERIOD.**

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## Fendall Hall Event Contract

Date: \_\_\_\_\_

I, \_\_\_\_\_, do agree to uphold and follow the rental guidelines for Fendall Hall. I have read the information and guidelines for the property, and I fully understand these guidelines and my responsibility as a lessee. I also agree to provide guidelines to the appropriate personnel assisting at this event.

I understand that I am financially responsible for any damage that may occur to the property or its holdings during this event including that which is over the security deposit of \$250.

The event is to be held on: \_\_\_\_\_(mm/dd/yy) from \_\_\_\_\_  
until \_\_\_\_\_.

Lessee Name (please print): \_\_\_\_\_

Lessee Signature: \_\_\_\_\_

Site Director Signature: \_\_\_\_\_

An event is not considered to be confirmed until the signed contract and deposit are received.